

Grading Rubric – PowerPoint 2007

Chapter 1, Extend Your Knowledge

Description		Pts	Your Score
Presentation	Apply appropriate document theme to all slides Document properties – author and keywords Print slides (from QA toolbar button)	2	
Slide 1	Student name added, formatted appropriately 44-point font size applied to the title	2	
Slide 2	Arrange lines of text under Fruit and Vegetable categories Edit to 7 x 7 rule	3	
Slide 3	Create paragraphs and adjust levels	1	
Slide 4	Create paragraphs and adjust levels	1	
Slide 5	Closing slide	1	
TOTAL POSSIBLE POINTS:		10	