

Grading Rubric – PowerPoint 2007

Chapter 1, Make It Right

Description		Pts	Your Score
Document	Document theme changed to Opulent Check spelling, and other needed corrections Doc Properties – author, keywords	3	
Slide 1	The student name should substituted Format to display prominently	2	
Slide 2	Document title changed to font size 40 Indent level the same for paragraphs 2, 4, 6	2	
Slide 3	Document title changed to font size 40 Indent level the same for paragraphs 3, 5	2	
Slide 4	Moved from slide 2 position	1	
TOTAL POSSIBLE POINTS:		10	